

**City of San Diego
Community Forest Advisory Board**

MEETING MINUTES
April 13, 2011
Civic Center Plaza Building

1) **Convene:** Jon Becker, Temporary Chair, called the meeting to order at 11:47 a.m.

2) **Present:**

Members – Fausto Palafox, Robin Rivet, Jon Becker, Victoria Heithaus, Stephen Lamprides, Joe Jones, Tershia d’Elgin.

[Not Present] – Vicki Estrada, Craig Jones, Mary Johnson

Guests – Guy Pruess (Skyline/Paradise Hills CPG), Mistie Milam (Urban Corps), B.Kocmur (Mission Hills Community), C.Wilson (Mission Hills Community).

City Staff – Drew Potocki, Andrea Demich, Jeff Harkness, Alissa Gabriel

3) **Approval of February Minutes:** Approved without changes. [d’Elgin/J.Jones]

4) **Chair’s Announcements:** none

5) **Working Group Reports:**

- a. Policies (Heithaus). Reported meeting with Potocki and T.Gangitano to learn about other cities’ municipal codes and tree ordinances. The City does not have a tree ordinance and should consider developing one.

6) **Discussion Item(s):**

- a. Potocki provided a history of the establishment of the Urban Forest Fund and its conversion from an enterprise fund to a general fund.
- b. Develop a process for updating public information materials on the CFAB website
- c. Reviewed December 2010 retreat notes and discussed a strategy for implementing actionable items.
- d. CFAB meeting schedule.

7) **Action Item(s):**

- a. Draft a letter to file a Public Records Request the City Clerk requesting an accounting of previous \$200,000 allocation, Figg Fund, and Cost Recovery Fund. [d’Elgin/Heithaus]
Potocki informed the group all CDBG funds (except tree planting) had been expended per CFAB vote at the end of 2009 due to eminent loss of funds. d’Elgin expressed outrage that money intended for Outreach activities does not appear to have spent that way.
- b. Approved a request to the Mayor’s office to fill vacant CFAB seats. [d’Elgin/Rivet]
- c. Appointed John Becker as Alternative Chair. [____ / ____]

8) **Reports:** none given

9) **Public Comment:**

- a. Urban Corps reported 2382 trees planted in 2010. Has 250 trees still to plant and is taking nominations for locations.

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b. Mission Hill Garden Club members.

10) **Referrals to Committees:** none

11) **Adjourned** at 1:20 p.m.

(CFAB 2011-04-13 Minutes.doc)